

What Kind of Help Can You Get?

RecTAP provides consultation on any issue facing your organization. You can request help with all aspects of providing community recreation and park services.

- ◆ Recruiting, screening, and interviewing staff
- ◆ Getting started – how to begin providing recreation and parks services
- ◆ Mission and vision statements
- ◆ Strategic planning
- ◆ Board training
- ◆ Budget and fiscal management
- ◆ Advantages of intergovernmental cooperation
- ◆ Partnership development
- ◆ Cultural and diversity issues
- ◆ Greenways and trails
- ◆ ADA compliance
- ◆ Swimming pools
- ◆ Building public awareness
- ◆ Community centers
- ◆ Skate park facilities
- ◆ Program guide formats
- ◆ Organizational image
- ◆ Computer applications
- ◆ Volunteer management
- ◆ Marketing and public relations
- ◆ Recreation programming
- ◆ Citizen surveys
- ◆ Park planning and development
- ◆ Customer service audits
- ◆ Revenue sources
- ◆ Contracts and specifications
- ◆ Park and facility maintenance
- ◆ Playground safety
- ◆ Benefits of parks and recreation



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Recreation and Parks Technical Assistance Program

Rec T A P



*a service of the Pennsylvania
Recreation and Park Society*



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Pennsylvania
Department of
Conservation
and Natural
Resources

Helping meet the need for quality recreation and parks services for all Pennsylvanians

Need Help?

You want to provide the best recreation and parks services you possibly can for your customers, right? Of course you do.

None of us know everything there is to know about community recreation and parks, that's for sure! But some of us know more than others about certain subjects.

The Pennsylvania Recreation and Park Society (PRPS) offers an innovative service that matches people in the know with people who want to know. Do you need help to do a strategic plan? Hire a parks and recreation director? Write park rules and regulations? Repair your swimming pool? Improve your park maintenance practices? Make your playgrounds safer?

RecTAP, the Recreation and Parks Technical Assistance Program, can help!!

Your customers expect more and better services, faster than ever. Why "reinvent the wheel?" None of us have time to do that! RecTAP team members are experienced people who have extensive training, skills, and knowledge in providing public recreation and parks services for Pennsylvania municipalities/agencies of all sizes.



Who Can Apply?

Organizations providing community recreation and park services are eligible to apply for a RecTAP grant. No more than one grant may be received in a calendar year. For organizations that are a PRPS group member or who have a staff member holding a PRPS professional membership, the match requirement is waived. For non-member organizations, there is a \$75 match requirement due upon approval of the grant.



What Can You Expect?

You can expect to get hands-on help! RecTAP will pair a "peer consultant" with your community. You are responsible for setting up the first visit. Your peer consultant can spend up to three days working with you, which includes an in-person visit. In addition to verbal recommendations, you are provided with a brief written report. After organization and peer consultant agreements are signed, your project should be completed within 3-6 months.

RecTAP grants are available until the pool of funds is depleted each calendar year. The earlier your application is received, the better the chance it has of being funded. Projects must be of reasonable size to complete on a short-term basis. Grants have a maximum value of \$1,500.

PRPS pays the RecTAP peer consultant directly for his/her work.

How Do You Apply?

Organizations may apply by completing a simple application that can be downloaded from the PRPS web site, www.prps.org. Applications may also be mailed to you by calling PRPS at (814) 234-4272 or e-mailing Kim Woodward, RecTAP Coordinator at kwoodward@prps.org.

Grant applications are evaluated every 3-4 months by a peer review panel. There is no deadline date for submission of applications. Upon approval, you are mailed an agreement to sign that outlines the terms and conditions of the grant.

Talking with the RecTAP Coordinator after you review the program's general guidelines and before you submit your application is recommended.

To discuss a potential application, contact:
Kim Woodward
RecTAP Coordinator
Phone: (814)234-4272
E-mail: kwoodward@prps.org

