

RecTAP CAN HELP YOU WITH:

- Recruiting, screening, and interviewing staff
- Getting Started-How to begin providing recreation and park services
- Mission and vision statements
- Board training
- Budget and fiscal management
- Advantages of intergovernmental cooperation
- Partnership development
- Cultural and diversity issues
- Greenways and trails
- ADA compliance
- Swimming pool management
- Building public awareness
- Community center management
- Skate park facilities
- Program guide formats
- Organizational image
- Computer applications
- Volunteer management
- Marketing and public relations
- Recreation programming
- Citizen surveys
- Customer service audits
- Revenue sources
- Contracts and specifications
- Park and facility maintenance
- Playground safety
- Benefits of parks and recreation



RecTAP Evaluations

- “My consultant addressed every one of our concerns; brought to light several issues we were unaware of; and offered advice and suggestions to address each item.”
- *Youngsville Borough*
- “The final report was well organized and helped to define and clarify a variety of program issues. We have already begun to implement some recommendations and will continue to do so.”
- *Murrysville Recreation Department*
- “Our consultant completed a thorough business plan for the museum society.”
- *Appalachian Trail Museum Society*
- “I think RecTAP is a wonderful program and is efficiently operated!”
- *Eastern York Area Recreation Commission*
- “My consultant was very helpful and provided good insight into establishing a new Park and Recreation Department.”
- *Limerick Township*
- “The process was quick and streamlined!”
- *Cumberland County Planning Department*
- “Our consultant took the time to sit down and really get to know the organization; she was very accessible and open to the continual changes throughout the project.”
- *Manheim Central Recreation Commission*

RECreation and Parks Technical Assistance Program

A service of the
**Pennsylvania
Recreation and Park Society**
“Partners Advancing Recreation and Parks”



Supported by a grant from the
**Pennsylvania Department of
Conservation and Natural Resources**

HELP ?



Do you need to:

Develop recreation programs?

Build public awareness?

Revamp your pool's regulations?

The Pennsylvania Recreation and Park Society (PRPS) can lend a hand! PRPS administers an innovative program, the **Recreation and Parks Technical Assistance Program, RecTAP**, which matches people who want to know with people in the know. It advances recreation and park organizations by offering grants that provide professional assistance on an extensive number of issues. Grantees are specifically matched with experts based on their needs. Our professionals not only have widespread park and recreation knowledge, but also experience at all levels of government.



WHO CAN APPLY ?

Organizations providing community recreation and park services are eligible to apply for a RecTAP grant. They are ideal for those who do not have the in-house expertise, time, and/or funding to resolve specific questions or problems. Only one grant may be received in a calendar year. Organizations with a PRPS group membership or who have a staff member with a PRPS membership are not required to pay a match. However, non-member organizations are required to pay a \$75 match upon approval of the grant.

WHAT CAN YOU EXPECT ?

PRPS will pair your organization with a “peer consultant.” Your peer consultant can spend up to three days working with you, which includes an in-person visit. In addition to verbal recommendations, you are provided with a brief written report. After the grant contracts are signed, your project should be completed within 3-6 months. RecTAP grants are available until the pool of funds is depleted each calendar year. The earlier your application is received, the better the chance it has of being funded. Projects must be of reasonable scope to complete on a short-term basis. The grants have a maximum value of \$2,500. PRPS pays the RecTAP peer consultant directly, so funds are never sent to the awarding agency.



HOW DO YOU APPLY ?

Organizations may apply by completing a simple application that can be downloaded from the PRPS website, www.prps.org. The applications are evaluated every 3-4 months by a peer review panel. There is no deadline date for submission of applications. Upon approval, you are mailed an agreement to sign that outlines the terms and conditions of the grant.

Discussing the program’s guidelines with the RecTAP Coordinator before submitting your application is recommended.

To discuss a potential application, contact:

Emily Gates
RecTAP Coordinator
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Email: egates@prps.org



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