

## Oktoberfest Equipment & Supply Checklist - 2006

### General Supplies - Control Tent

- Radios
- Staple Guns (4-6)
- Staples
- Wire Ties
- Scissors
- Tarps
- Signs
- Velcro
- Single Hole Punch (6)
- Duck Tape (2-4)
- Masking Tape (2)
- Dryer Sheets
- Rubber Gloves
- Sponges
- 
- 

### Food Garden

- Buckets (2)
- Sponges (12)
- Rubber Gloves (box)
- Plastic Table Cloth Rolls (2)

### Food Vendors

- Menu Signs
- Tables & Chairs (as specified)

### Ticket Booths (3+2)

- Ticket Conversion Signs (18)
- Price Lists (12)
- Site Closed Signs (Fri/Sat & Sun 2 each)
- Site Maps (6)

### Admission Booths (3)

- Rubber Stamps (6)
- Stamp Pads (6)

### Lucky Duck Raffle Tent

- Table Tents (one per prize)
- Paint Cans (one per prize)
- Signs
- Raffle tickets (double)
- Master List
- Pens
- Cash Box
- Tape

### Parking

- Traffic Cones
- Flash Lights
- Signal Flags
- Traffic Vests

- Dust Masks
- Cooler

### Hospitality Tent

- Buckets (2)
- Bagels (4-6 doz/day)
- snacks & refreshments
- Hospital (drinks & cookies)
- Coolers (8)
- Coffee Pot (2)
- Coffee (case)
- Sugar (box)
- Creamers (box)
- Stirring Sticks
- Cups
- Tea
- Cash Box
- Soup
- Pavilion Key
- Sweet & Low
- Napkins
- Misc. Snacks
- ID Sign

### Pumpkin Painting & Costumes

- Pumpkins (2-4 bins)
- Buckets (6)
- Paint
- Brushes
- Risers for drying
- Paint cups
- Sponges (12)
- Paper towels
- Roll Plastic
- Signs
- Trash Bags
- Ticket Bucket (pumpkin painting)
- Wipes

### Performers Tent (main stage)

- Coat rack
- Mirrors (2)
- Cooler w/ beverages (1)
- Ice
- Cups

### Performers Tent (children's stage)

- Mirrors (1)
- Cooler w/ beverages (1)
- Ice
- Cups

**Character Tent (raffle tent)**

- Mirrors (1)
- Costumes (10)
- Coat Rack
- Tarp
- Lysol

**Hole In One (registration)**

- Registration Forms
- Pens / Pencils
- Clipboards
- Cash Box
- Grease Board & Markers
- 1 table
- 2 chairs
- Radio (1)

**Hole In One (tee)**

- Registration Forms
- Pens / Pencils
- Clipboards
- Cash Box
- Hard Hats
- Tees
- Balls
- 25' Tape measure (2)
- Golf Clubs
- Closest to the Pin Prizes (2)
- 2 tables
- 2 chairs
- Radios (2)

**5K Road Race**

- Registration Forms
- Pens / Pencils
- Clipboards
- Cash Box
- Water
- Certificates
- T-shirts

**Artist Review**

- 20'x40' Tent
- 8' Tables (4)
- Chairs (6)
- Linens (4)
- Clipboards
- Pens/pencils
- Auction Sheets

**Car Show**

- 
- 
- 

**North Pole Promotions**

- Signs (one per attraction)

**Sand Art**

- Sign

**Face painting**

- Sign